

| | |
|-----------------------|---|
| EuropeAid | 135642/IH/SER/RS |
| Contract No. | 48-00-93-2014-28 |
| Programme | IPA 2013 |
| Country | Republic of Serbia |
| Contracting Authority | Ministry of Finance – Department for Contracting and Financing of EU Funded Programmes |
| Final Beneficiary | Ministry of Construction, Transport and Infrastructure |
| End Recipient | Ministry of Construction, Transport and Infrastructure – Directorate for Inland Waterways |
| Type of document | Analysis of the evaluation results |
| Version | FINAL |
| Number of pages | 5 |
| Prepared by | MG |
| Approved by | IM |
| Date: | 10.04.2018 |

EVALUATION

of the work of the Forum by the Forum members and observers

| | |
|-----------------|--|
| Date | 23.03.2018 |
| Duration | 10:00-15:00 |
| Meeting venue | MCTI - Directorate for Inland Waterways, Francuska 9, 11000 Belgrade, Republic of Serbia |
| Type of meeting | Stakeholders' Forum meeting |
| Meeting No. | SHFM01 |

Please answer the following questions by marking one of the grades. Grades are in the range 1-5, where grade 5 is the highest, while grade 1 is the lowest.

| | | | | | | |
|------|--|--|---|---|---|---|
| 1. | Please evaluate to what extent the Forum has contributed to enabling transparency and public participation during the implementation of the Project. | 1 | 2 | 3 | 4 | 5 |
| 2. | Please evaluate the performance of the Chairperson regarding provision of equal treatment of all members of the Forum. | 1 | 2 | 3 | 4 | 5 |
| 3. | Please evaluate the form and coherence of the information provided at the Forum meetings. | 1 | 2 | 3 | 4 | 5 |
| 4. | Please evaluate the level of active participation of the Forum members on Forum meetings. | Passive Moderate Very active | | | | |
| 5. | Do you think that all relevant fields of interests are represented in the Forum? | Yes No | | | | |
| 5.a. | If no, please elaborate which field of interest is not properly represented in the Forum. | | | | | |

| | |
|--------------------------------|--------------|
| Analysis done by | Milica Gačić |
| Analysis performed on | 27.03.2018 |
| Total evaluation sheets | 13 |

Methodology

Evaluation sheets were distributed to all participants of the SHFM01, at the end of the Meeting.

Evaluation sheets are being filled in anonymously and voluntarily.

Representatives of the ER (MCTI – Directorate for Inland Waterways) had not filled in the evaluation sheets, as some parts of questionnaire are related to the performance of the ER.

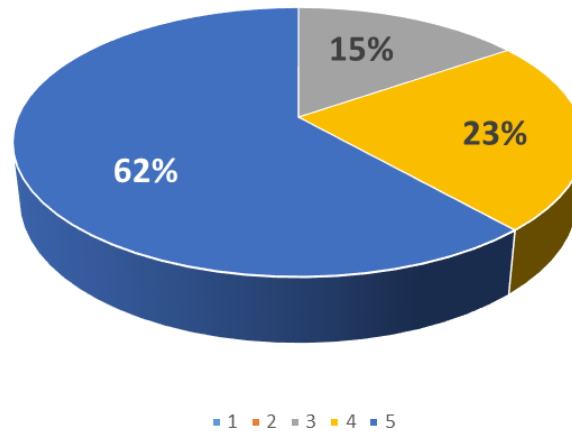
Evaluations sheets are structured in the way comparable to the evaluation sheets of the previous Forum, in order to achieve comparability of results.

The evaluation sheets consist of five mostly qualitatively defined questions, which were quantified in rates or levels of performance. All questions are related to the quality of presented material, the outputs of the Meeting organization and its participants, in order to enable performance evaluation and identify areas and possibilities for improvements during the next Forum meetings. The last question is an open-ended question, having in mind the purpose of the Forum – to enable stakeholders to freely express their opinion regarding the Project itself and the Forum as a part of it.

Analysis of the evaluation results for the SHFM01

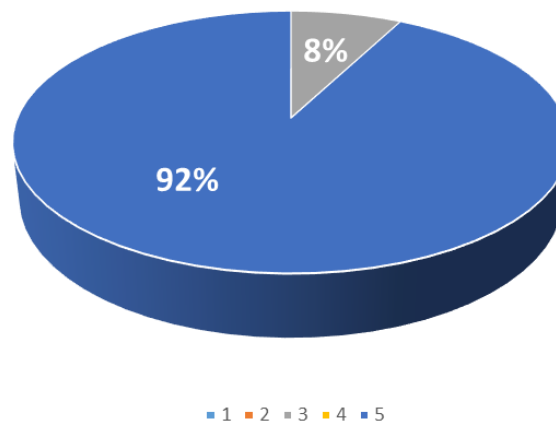
Q.1. Please evaluate to what extent the Forum has contributed to enabling transparency and public participation during the implementation of the Project.

According to the participants` answers this Forum meeting has contributed in a very good manner to the inclusion of the general public in the Project deployment. More than half of interrogated participants gave the rate 5 for the successful enabling of transparency and public participation. The average rate was **4.46**. No rate was under 3, which confirms a good participative process, but directs to some changes to be incorporated for the next meeting.



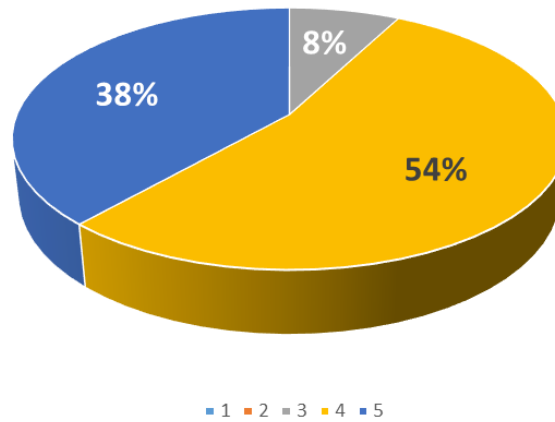
Q.2. Please evaluate the performance of the Chairperson regarding provision of equal treatment of all members of the Forum.

The Chairperson was elected during this meeting, so participants had an opportunity to evaluate his performance in terms of provision of equal treatment of all participants, as it is his major role. His performance during the Meeting was rated with **4.85**.



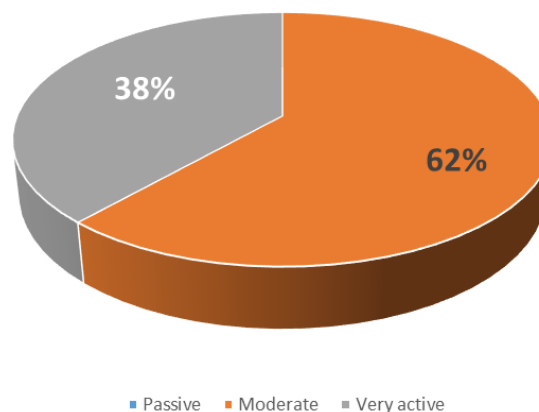
Q.3. Please evaluate the form and coherence of the information provided at the Forum meetings.

One of the principal aims of the Forum is to exchange and disseminate information about the Project and related activities. So the common understanding and the quality of given information must be on a good level in order to achieve the meeting purpose. The form and the coherence of data was evaluated with the average rate **4.31**, and the majority (7) of participants gave the rate 4 for this issue. One participant gave the rate 3. Although it is still a good rate, it also requires from organizers to pay additional attention on the form and content of prepared presentations and its bearing with the performed project activities.



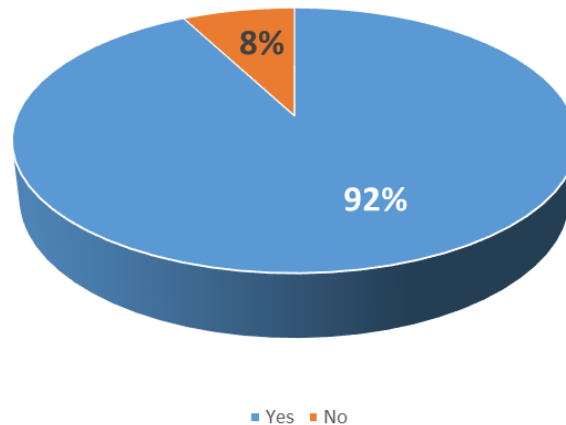
Q.4. Please evaluate the level of active participation of the Forum members on Forum meetings.

The Forum implies an open exchange of opinions and attitudes, so the leeway of participants at the meeting is of great value. Their contribution can improve some of the planned project activities, but also to affect the established work of the Forum ameliorating some of the noticed weaknesses. The level of active participation was generally qualified as **moderate** (by 8 participants), which shows that the participation of the present stakeholders was collaborative, but that they could or want to contribute more, to have access to some other information related to their specific interests etc. Five participants marked the general participation as very active which makes 38% of all respondents and show the different levels of active participation depending on the presented topics. Nobody evaluated the stakeholders` involvement regarding their activity as passive, which is a really important predisposition for the Forum continuation.



Q.5. Do you think that all relevant fields of interests are represented in the Forum?

Almost all participants (12) thought that **all relevant fields of interests had been presented** during the Forum meeting. In relation to the previous answers, this shows that the participants are generally satisfied with the covered topics in accordance with the delivered agenda, but that the presentation mode, the contents and amplexness of the facts could be modified, which will be evaluated again upon the next meetings.



Q.5.1. If no, please elaborate which field of interest is not properly represented in the Forum.

Only two participants wrote their comments about the inadequately presented information and past work. One of them reproached the lack of non-governmental organizations and other governmental institution at the meeting, which will be certainly improved bearing in mind the intentions of contacting all relevant organizations and institutions to become part of the Forum. The second participant remarked that the biological monitoring issue wasn't sufficiently covered with all the necessary data, which should be analysed and corrected in the future, both in terms of the data included and the way of presentation.